User Manual

[V-TG] CET-2024

This Document will help the Candidate to follow the procedure for filling up the application form.

URL Details:
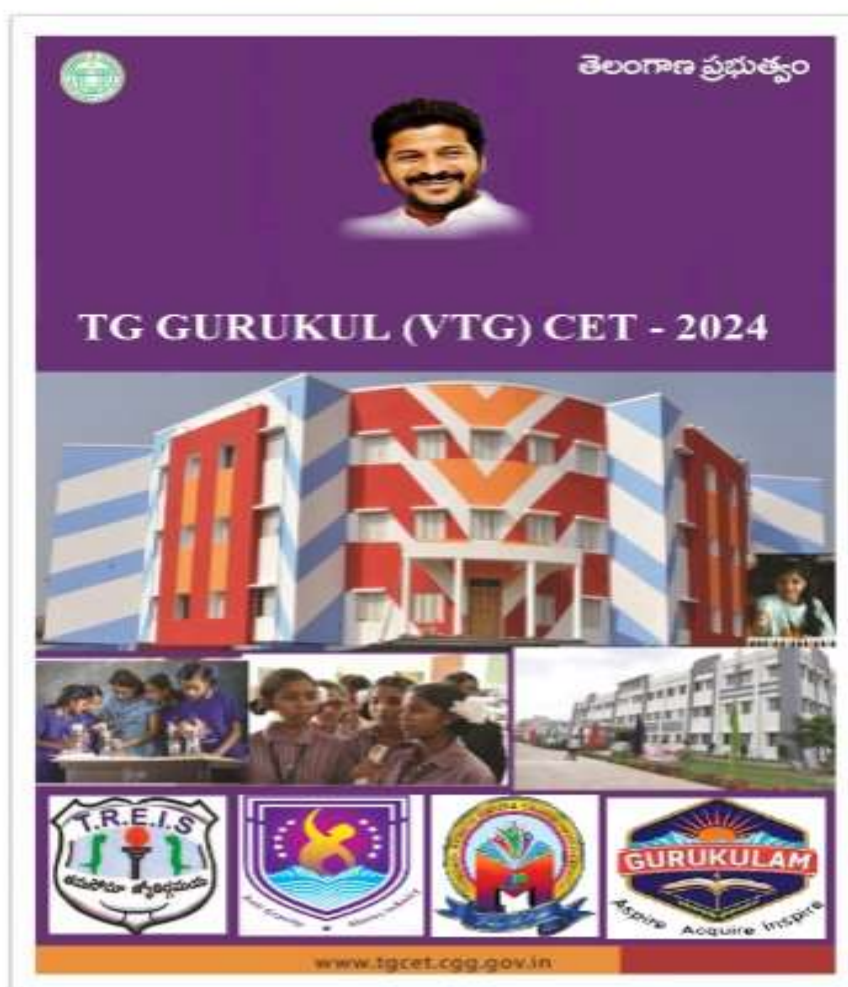
https://tgcet.cgg.gov.in/

Procedure:

The Candidate need to click on the URL to explore the website. On the clicking the website the user will be navigated to the [V-TG] CET welcome page.

On clicking anywhere on the image, user will be navigated to the Home page of [V-TG] CET.

The user need to click on the "**Online Payment Link**" in services section. The system will navigate to the payment form. This link will be enabled /displayed only in the duration specified.

All the fields are mandatory in the page. The candidate need to fill all the fields carefully to avoid any confusion.

Note: *One mobile number can be used for one candidate (i.e the system will not allow the candidate to make payment if same mobile number is used for more the one candidate).*

The user need to **Check** the declaration and click the **"Submit"** button. The system will navigate the candidate to the Payment gateway.

The user need to click on any payment options for making the payment. On successful payment the candidate will be displayed the below screen consisting of payment details and SMS details as shown below. The user is provided with **Print** option for taking the print if required.

Note: *An SMS will also be sent to the candidate on successful candidate with the details mentioned in the screen.*
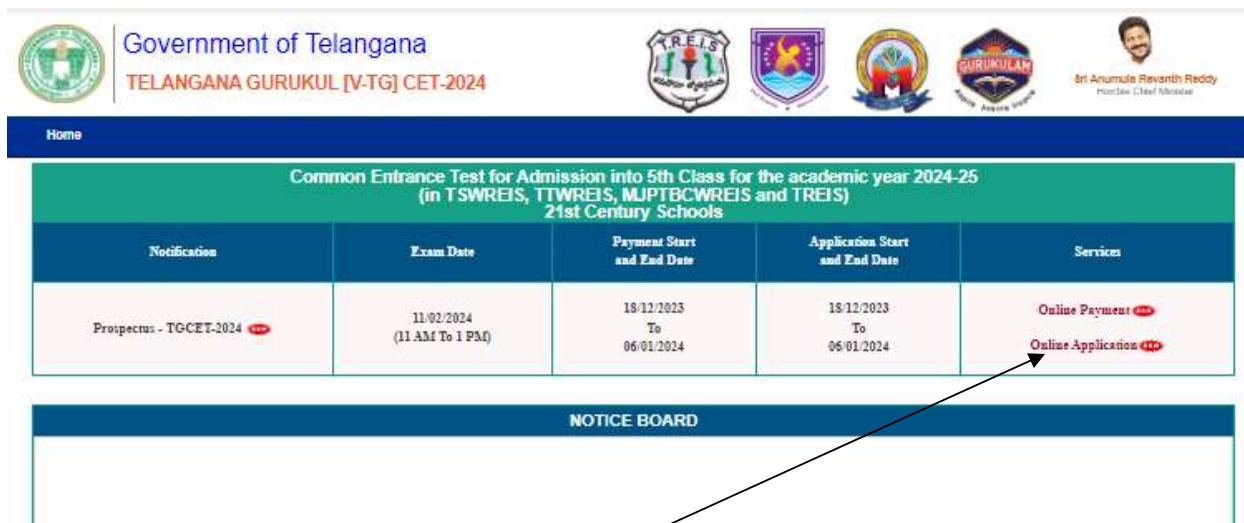
SMS Message

TG-CET-2024 : You have successfully paid an amount of 100.0
for TGCET 5th Class 2024 on: DD-MM-YYYY Please use below details to submit application online at Visit https://tgcet.cgg.gov.in/ Journal number : xxxxxxxxxxxxxx Txn Reference No : xxxxxxxxxxxxxxxxx CGG

After successful payment the candidate need to go to "Home page" for accessing the "Online Application" form.

The user need to click on the **"Online Application Link"** provided on the home page.

The system will navigate the user to a verification page, where in the user need to provide the "**Payment details**", "**Upload Photograph with signature**", check the "**Declaration**" and click on the "Next" button after entering the verification code (i.e. CAPTCHA) provided on the screen.

Note: *The photograph size should be less than 50KB.*

Upload Photograph with Signature

1. Paste the Photo on any white paper and Sign below. Ensure that the signature is within the box. Scan only the photograph along with the signature. Please do not scan the complete page.
2. The entire image consisting of the photo along with the signature is required to be scanned and stored in *.jpg format on local machine. Ensure that the size of the scanned image is not more than 50kb.If the size of the file is more than 50kb, then adjust the settings of the scanner such as the dpi resolution, no. of colours etc., during the process of scanning.

Example Photo :

Photo width= 3.5cm

Candidate Photo

Signature

File to upload: * Choose file   Drawing5.jpg

Declaration

☐ I Declare I have read the Detailed Notification and user guide.

Enter the Verification Code as displayed in the image :   EAWL0H

E AWL 0 h

Next

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Knowledge ∘ Technology ∘ People

The system will validate the details provided in the above screen and navigate the user to the application form on successful validation.

The user need to fill all the mandatory fields in the application form carefully.

Government of Telangana
TELANGANA GURUKUL [V-TG] CET - 2024
Common Entrance Test for Admission into 5th Class for the academic year 2024-2025 (in TSWREIS, TTWREIS, MJPTBCWREIS and TREIS)

ONLINE APPLICATION FORM

Note :
- Details furnished in the application are final. Subsequent requests for corrections will not be entertained for wrong filling of application.
- After filling the form, Click on Preview Button to preview the information filled in the form. Please check it thoroughly, EDIT the form details if needed and then only submit the same.

APPLICATION DETAILS

Name of the candidate *	:	KRISHNAMOHAN
Surname *	:	
Father Name *	:	
Mother Name *	:	
Gender *	:	◉ Boy ○ Girl
Date of Birth *	:	Day: 1 Month: 8 Year: 2015 **Age as on 31-08-2024 :9 Years 0 Months 30 Days**
Confirmation Date of Birth *	:	---Select Day--- ˅ ---Select Month--- ˅ ---Select Year--- ˅
Address for Communication *	:	
District *	:	---Select District--- ˅
Mandal *	:	---Select Mandal--- ˅
Assembly Constituency *	:	---Select--- ˅
Pincode *	:	
Parent's Mobile Number	:	7799470225
Alternative Mobile Number	:	
Caste	:	BC-D
Sub Caste	:	TURUPUKAPUS/GAJULAKAPUS
Do you belong to fishermen Caste *	:	○ Yes ○ No
Category(General / Minority) *	:	---Select Category--- ˅
Are you an Orphan(a child whose both parents are expired) *	:	○ Yes ○ No
Are you CAP(Children of Armed Personnel) *	:	○ Yes ○ No
Whether the Annual Income of the Parent (for Urban) is below Rs 2 lakhs,(for Rural) is below Rs 1.5 lakhs	:	Yes
Are you a Disabled Person *	:	○ Yes ○ No

Edit

Study particulars 1st to 3rd class

Year Of Study	Class in which Studied/Studying	Medium of study *	Name of the School *	District in which school of study is located (Select District Name) *	Select whether the School is (Govt./Govt Aided/ Private) *	Select whether the School is located in Rural/Urban *
2020-2021	1st Class ∨	---Select Medium--- ∨		---Select --- ∨	Select ∨	Select ∨
2021-2022	2nd Class ∨	---Select Medium--- ∨		---Select --- ∨	Select ∨	Select ∨
2022-2023	3rd Class ∨	---Select Medium--- ∨		---Select --- ∨	Select ∨	Select ∨

Study particulars 4th class

Year Of Study	Class in which Studied/Studying	Medium of study *	Name of the School *	District in which school of study is located (Select District Name) *	Select whether the School is (Govt./Govt Aided/ Private) *	Select whether the School is located in Rural/Urban *
2023-2024	4th Class ∨	---Select Medium--- ∨		ADILABAD	Select ∨	Select ∨
4th Class Studied Mandal * :	---Select Mandal--- ∨	4th Class Studied Certificate. * :	Choose file No file chosen (The File should be in JPG format and maximum file size should be 200 KB)			
4th Class Studied Assembly constituency * :	---Select--- ∨					

In "Society Preference Details" section of the application form, candidate will have to select the society from the **"List of Societies"** based on their preference.

Examination Center

Medium in which candidate desires to appear for the Test	* :	TELUGU ∨	
Examination Center/District at which Candidate has to appear for the Test	:	ADILABAD	

Society Preferences Details for Admission into 5th Class

List Of Society		Society preference list	
TREI SOCIETY-(GENERAL SOCIETY) MJPTBCWREI SOCIETY-(BC WELFARE) TSWREI SOCIETY-(SOCIAL WELFARE) TTWR SOCIETY-(TRIBAL WELFARE)	> < <<		UP DOWN

Get Schools

The candidate need to click on "**Get School**" button after prioritizing the Societies. The system must display the school list based on the "Society" selection. After selecting the school, the candidate need to click on the **"Button"** provided to move the preference to right box provided.

Note: *The candidate need to select all the schools and prioritize.*

Declaration

- I declare that the particulars furnished above are true to the best of my knowledge and belief and when ever called for the records,I shall produce the original Documents.

I accept the above declaration*

PREVIEW

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The candidate need to **check** the "Declaration" and click on **"Preview"** button provided. The system will display the below page with "Edit & Submit" buttons in the bottom.

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ONLINE APPLICATION FORM

APPLICATION DETAILS

Name of the candidate	:
Surname	:
Father Name	:
Mother Name	:
Date of Birth	:
Confirmation Date of Birth	: Day : One Month : August Year : Two Thousand Fifteen
Gender	: Boy
Address	:
	: -
	: -
District	:
Mandal	:
Assembly Constituency	:

Photograph with Signature

Alternative Mobile	:	-
Community	:	OC
Category(General / Minority)	:	General
Are you an Orphan (Child whose parents (mother and father) are dead)	:	No
Are you CAP(Children of Armed Personnel)	:	No
Whether the Annual Income of the Parent (for Urban) is below Rs 2 lakhs,(for Rural) is below Rs 1.5 lakhs	:	Yes
Are you a Disabled Person	:	No

Study Particulars

Year Of Study	Class in which Studied/Studying	Medium of study	District in which school of study is located (Select District Name)	Select whether the School is (Govt./Govt Aided/ Private)	Select whether the School is located in Rural/Urban
2020-2021	3rd Class	URDU	HYDERABAD	Govt Aided	Urban
2021-2022	4th Class	TELUGU	KARIMNAGAR	Govt Aided	Rural
4th Class Studied Mandal :	GANGADHARA				
4th Class Studied Assembly Constituency :	CHOPPADANDI(SC)				

EXAMINATION CENTER

Medium in which candidate desires to appear for the Test   :   ENGLISH/TELUGU

Study particulars 4th class

Year Of Study	Class in which Studied/Studying	Medium of study	Name of the School	District in which school of study is located (Select District Name)	Select whether the School is (Govt./Govt Aided/ Private)	Select whether the School is located in Rural/Urban
2023-2024	4th Class	TELUGU	ADFASF	ADILABAD	Govt	Rural
4th Class Studied Mandal :	ADILABAD (RURAL)					
4th Class Studied Assembly constituency Constituency :	ADILABAD					
4th Class Studied Certificate :	Click Here					

EXAMINATION CENTER

Medium in which candidate desires to appear for the Test   :   ENGLISH

Examination Center/District at which Candidate has to appear for the Test   :   ADILABAD

Society Preferences Details for Admission into 5th Class

Preference 1	TREI SOCIETY-(GENERAL SOCIETY)
Preference 2	MJPTBCWREI SOCIETY-(BC WELFARE)
Preference 3	TSWREI SOCIETY-(SOCIAL WELFARE)
Preference 4	TTWR SOCIETY-(TRIBAL WELFARE)

School Preferences Details for Admission into 5th Class [ADILABAD - Region]	
Preference 1	BELLAMPALLI-MANCHERIAL - BOYS - (GENERAL SOCIETY)
Preference 2	SARVAIL-YADADRI (BHUVANAGIRI) - BOYS - (GENERAL SOCIETY)
Preference 3	ASIFABAD TOWN-KOMARAMBHEEM(ASIFABAD) - BOYS - (BC WELFARE)
Preference 4	BELA, ADILABAD-ADILABAD - BOYS - (BC WELFARE)
Preference 5	CHENNUR-MANCHERIAL - BOYS - (BC WELFARE)
Preference 6	CHINNARASPALLE-KOMARAMBHEEM(ASIFABAD) - BOYS - (BC WELFARE)
Preference 7	JAINATH-ADILABAD - BOYS - (BC WELFARE)
Preference 8	JAMGAON-NIRMAL - BOYS - (BC WELFARE)
Preference 9	LUXETTIPET-MANCHERIAL - BOYS - (BC WELFARE)
Preference 10	MANCHERIAL-MANCHERIAL - BOYS - (BC WELFARE)
Preference 11	NARSAPUR-ADILABAD - BOYS - (BC WELFARE)
Preference 12	NIRMAL-NIRMAL - BOYS - (BC WELFARE)
Preference 13	RACHAPUR-NIRMAL - BOYS - (BC WELFARE)
Preference 14	TANDUR-MANCHERIAL - BOYS - (BC WELFARE)
Preference 15	TUNIKI (FISHERMEN)-MEDAK - BOYS - (BC WELFARE)
Preference 16	UTNOOR-ADILABAD - BOYS - (BC WELFARE)
Preference 17	ASIFABAD-KOMARAMBHEEM(ASIFABAD) - BOYS - (SOCIAL WELFARE)
Preference 18	BELLAMPALLY-MANCHERIAL - BOYS - (SOCIAL WELFARE)
Preference 19	ICHODA (NEW)-ADILABAD - BOYS - (SOCIAL WELFARE)
Preference 20	INDARAM AT JAIPUR-MANCHERIAL - BOYS - (SOCIAL WELFARE)
Preference 21	KASIPET-MANCHERIAL - BOYS - (SOCIAL WELFARE)
Preference 22	KOTAPALLI-MANCHERIAL - BOYS - (SOCIAL WELFARE)
Preference 23	MANCHERIAL-MANCHERIAL - BOYS - (SOCIAL WELFARE)
Preference 24	MUDHOLE-NIRMAL - BOYS - (SOCIAL WELFARE)
Preference 25	SIRPUR-T-KOMARAMBHEEM(ASIFABAD) - BOYS - (SOCIAL WELFARE)
Preference 26	ADILABAD-ADILABAD - BOYS - (TRIBAL WELFARE)
Preference 27	ECHODA-ADILABAD - BOYS - (TRIBAL WELFARE)
Preference 28	UTNOOR-ADILABAD - BOYS - (TRIBAL WELFARE)

EDIT   SUBMIT

After previewing the screen if the candidate want to make any change to the application form filled, he/she can click on "Edit" button and go to the application form wherein they can make changes to the screen.

On clicking the "Submit" button the system will display an acknowledgement screen consisting of **"Candidate ID"** and a **"Download Application"** button which will allow the user to download the application filled and take a print if required.

The candidate can take a print of the application if required for reference purpose.